



Philadelphia Regional Port Authority

December 13, 2016

To: All Bidders

From: Kate Bailey *KB*
Director of Procurement

Re: **ADDENDUM NO. # 1**
Project # 16-142.S
Cleaning Services at PRPA Administration Building

This Addendum No. #1 is issued to:

1. Provide instructions for obtaining your firm's vendor management ID (attached)
2. Provide Pre-bid sign-in sheet (attached)
3. Delete the requirements for bid guaranty (Part 1, Section 9, Page 8) and performance and payment bonds (Part 1, Section 30, page 23)
4. Delete the requirement for an approved apprenticeship training program (Part 2, Section II, v) and TWIC compliancy for all workers (Part 2, Section III, iv)
5. Clarify that the contract commencement date will be March 1, 2017
6. Confirm that there must be at least 4 employees on the job each night
7. Confirm that the pre-bid meeting was mandatory and that only those that have signed the pre-bid sign-in sheet are allowed to bid on this project
8. Clarify that the Philadelphia Regional Port Authority is not subject to the Philadelphia Prevailing Wage Ordinance issued in October 2016
9. Clarify that a firm must make best efforts to meet PRPA's diversity and inclusion policy (Part 3 of the bid form). If a vendor cannot meet these requirements, they must state in writing at the time of bidding why they cannot meet the requirements. If a vendor does not state that they are not committing the 20% diversity requirements, the firm will be held to the 20% obligation and will be contractually obligated to fulfill this commitment
 - o A certified firm that is bidding as a prime contractor CANNOT count their certification towards the requirement
 - o Please list any certified supply companies that your firm uses

All other terms and conditions remain unchanged.

Bidders shall acknowledge receipt of this addendum by immediately faxing a copy of the completed acknowledgment to Kate Bailey at 215-426-6800 or email procurement@philaport.com

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM NO. #1
Cleaning Services at PRPA Administration Building
Project # 16-142.S

Date _____

By _____

Company _____

Telephone _____

Fax _____

Email _____

To register for the Vendor Management Unit Number visit this website www.vendorregistration.state.pa.us or call 717-346-2676. This information can also be found on our website's procurement page <http://www.philaport.com/procurement/>

PRE BID - SIGN IN SHEET
Cleaning Services at PRPA Administration Building

PROJECT 16-142.S
 DATE: 12/13/16
 TIME: 10:00 a.m.

By attending this pre-bid meeting, the undersigned agrees that the sole purpose of access to the Terminal is for the purpose of this meeting. The undersigned is not authorized to access any other part of the facility except for the location/s identified by the authorized PRPA personnel. PRPA does not assume responsibility for any loss or injury that may occur while the undersigned is on PRPA property. The undersigned further agrees that they will comply with all directions from authorized PRPA personnel including Maritime Security Regulations

SIGNATURE	PRINTED NAME	COMPANY	TELEPHONE	FAX	E-MAIL ADDRESS
<i>[Signature]</i>	STANON GATTS GREVE	WATTS	715-843-4106	915-921-3830	sgg@wattscontractors.com
<i>[Signature]</i>	Shery Bingers	Terr Cleaners LLC	(267) 269-7906	(215) 695-5016	swelaw@earthlink.net
<i>[Signature]</i>	Trina W. Benjamin	TWB cleaning	267-252-4484	215-204-3821	twb@twbcontractors.com
<i>[Signature]</i>	Clinton Towers	OT Clearing	267-970-4451	215-596-5917	ctowers@otclearing.com
<i>[Signature]</i>	HENRY N. WELTZER	T.K. KERSTONE	267-970-3112		ALEX@TKKSTONE.com
<i>[Signature]</i>	MONICA SMYER	Clear Solutions	856-890-0334	854-427-4484	csolutions@clear.com
<i>[Signature]</i>	Kate Bailely				
<i>[Signature]</i>	Kathryn Ricketts				
<i>[Signature]</i>	Kenig Calderwood				