



MINUTES OF THE BOARD OF DIRECTORS MEETING

SEPTEMBER 21, 2021

PhilaPort Board Members Present:

Chairman Gerard Sweeney, Yesenia Bane, Rocky Bryan, Boise Butler, Robert Clark, Richard Lazer, Paul McNichol, James Shacklett, Leigh Whitaker

PhilaPort Board Members Absent:

David Cuff, John Skoutelas

PhilaPort Staff Present:

Jeffrey Theobald, Edward Henderson, Colette Pete, James Walsh, Kate Bailey, Denise Brumbaugh, Lisa Magee, Sean Mahoney, Ayanna Williams

Commonwealth of Pennsylvania:

Brenda Rios, Denise Soisson

Others:

Manny Citron

Chairman Sweeney convened a Public Session.

The next order of business was the approval of the Board Meeting Minutes of August 17, 2021. The minutes were moved, seconded and approved.

Chairman Sweeney convened an Executive Session.

RESOLUTIONS:

2021-10 AUTHORIZATION TO ACCEPT THE FINANCIAL AUDIT FOR FY 2020-2021

WHEREAS, the Philadelphia Regional Port Authority (“PhilaPort”) is required under Section 6 of the Act of July 10, 1989, P.L. 291, 55 P.S. Sections 697.1 – 697.24 of the General Assembly of the Commonwealth of Pennsylvania (the “PRPA Act”) to conduct an annual audit in accordance with generally accepted auditing standards, and principles by an independent certified public accountant; and

WHEREAS, PhilaPort engaged Milligan and Company LLC to conduct financial audits for PhilaPort; and

WHEREAS, the Board of PhilaPort has determined, on the basis of information provided by its Audit Committee and staff, to approve the Audited Financial Statement and Management/Recommendation Letter prepared by Milligan and Company LLC for Fiscal Year 2020-2021.

NOW, THEREFORE, BE IT RESOLVED:

1. That PhilaPort approve the Financial Audit Report and Management Letter prepared by Milligan and Company LLC for Fiscal Year 2020-2021.

The motion was made, seconded and approved. Resolution No. 2021-10 on file with the Authority.

2021-11 AUTHORIZATION TO RETAIN CONSULTANT

WHEREAS, the Philadelphia Regional Port Authority (hereinafter, the “Authority” or “PhilaPort”) has been authorized under Section 6 of the Act of July 10, 1989, P.L. 290, No. 50, 55 P.S. Sections 697.1-697.24 of the General Assembly of the Commonwealth of Pennsylvania (the “PRPA Act”) to make and enter into contracts in furtherance of its purposes; and,

WHEREAS, Section 11 (d) of the PRPA Act sets forth procedures whereby such contracts may be awarded for professional services in furtherance of the powers and duties of the Authority without competitive bidding; and,

WHEREAS, the Board of the Authority has determined it is in the best interest of the Authority to secure the services of McCarter Government Solutions, LLC to represent the Authority on matters relating to federal, state, and local appropriations in the areas of transportation, infrastructure and homeland security among others; and,

WHEREAS, the Staff of the Authority has determined that McCarter Government Solutions, LLC has the requisite expertise and capacity to provide the services herein described.

NOW, THEREFORE, BE IT RESOLVED:

1. That PhilaPort is granted authority to negotiate and enter into an agreement with McCarter Government Solutions, LLC to perform, among other things, the services described collectively in Exhibit “A” (attached hereto), inclusive of all such services, supplies and materials as may be necessary, desirable, and/or appropriate with respect thereto, but in any event such agreement shall provide for total payments to McCarter Government Solutions, LLC inclusive of all expenses for which McCarter Government Solutions, LLC is to be reimbursed by the Authority, in a sum no greater than Seven Thousand Five Hundred Dollars (\$7,500.00) per month for a period of up to nine (9) months.
2. The Executive Director of the Authority, with the advice of its Chief Counsel, is hereby authorized and directed to negotiate the specific terms and conditions of the

agreement by which the services shall be provided as noted above, and the Executive Director is hereby authorized and directed to execute, acknowledge and deliver on behalf of the Authority any agreements, documents or other instruments as may be necessary to effectuate such arrangements.

The motion was made, seconded and approved. Resolution No. 2021-11 on file with the Authority.

There being no further public business to come before the board, the Public Session was adjourned.

Respectfully Submitted,

Denise M. Brumbaugh

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