

October 20, 2022

To: All Bidders

From: Kate Bailey
Director of Procurement

**Re: ADDENDUM NO. 1
22-033.P – RFP for the Supply of Restroom Trailers at PAMT**

This Addendum is issued to:

1. Provide a revised Section I, C. of the RFP Document which revises the Objective and Minimum Requirements of the project. Attached to this Addendum.
2. Provide a revised Appendix C - Minimum Requirements Information Form (to be submitted with proposal). Attached to this Addendum.
3. Respond to the following questions received:

Q1. Does PHILAPORT prefer:

- a) a trailer with wheels (thereby requiring a longer ADA ramp of ~24');
or
- b) a trailer without wheels (aka 'Park' or 'skid'), which only requires an 8' ADA ramp.

A1: Option b) is acceptable the shorter the ramp the better.

Q2: Would PHILAPORT consider a trailer comprised of a Men's Room, Women's Room and a separate ADA room? In this configuration, the ADA room lowers to the ground (only requiring an 8' ramp), while the standard Men and Women rooms remain at wheel height and have stairs leading into each. This is a significantly less expensive option than having both the Men and Women rooms ADA compatible. The Men and Women rooms would have the number of toilets/urinals listed in the RFP.

A2: Yes, PhilaPort would consider a separate ADA room. See point # 1 of this Addendum.

Q3: As per your bid specs can you pls. clarify as per below

- a. Trailer 1; Mens room
6 Urinals Total with one of them being ADA compliant or

1 ADA Toilet stall plus 6 Urinals (no toilets)
or
1 ADA Toilet stall, 6 Standard toilets plus 6 urinals

- b. Trailer 2: Mens room
2 Urinals (one of them being ADA compliant or
1 ADA Toilet Stall plus 1 Urinal
or
1 ADA Toilet, 1 Standard toilet plus 2 urinals

A3: See point #1 of this Addendum.

Q4: I've called 4 different manufacturers and the trailer you're looking for seems impossible. I'm being told by everyone that there isn't a trailer big enough to fit 6 men's toilets, 6 men's urinals, 4 women's stalls and 2 ADA compliant stalls as per the quote (Trailer 1).

A4: See point #1 of this Addendum.

Q5: I am attempting to log into the vendor registration site, but the link on your procurement page is not working. Is there another link that I can use?

A5: This website has been having issues lately. Please see the information below from <https://www.dgs.pa.gov> or contact the Central Vendor Management Unit, this information is also provided below:

From www.dgs.pa.gov:

What is a Vendor Number?

The Vendor Number is a unique six-digit number assigned to a registered Commonwealth Supplier. This is sometimes referred to as a Supplier Number.

How do I locate my Vendor Number?

Companies that are registered in the PA Supplier Portal can

view the Vendor Number by accessing "Manage Bank Data & Product Categories" on the [PA Supplier Portal](#). The Vendor Number will be labeled "Business Partner Data."

Central Vendor Management Unit Information:

Phone 717-346-2676

Toll Free 1-866-435-7363

Web Address: www.vendorregistration.state.pa.us



Philadelphia Regional Port Authority
3460 North Delaware Ave. 2nd Floor
Philadelphia, PA 19134

All other terms and conditions remain unchanged.

Bidders shall acknowledge receipt of this addendum by immediately emailing a copy of the completed acknowledgment to Kate Bailey at procurement@philaport.com

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM NO. 1

Project #22-033.P

RFP for the Supply of Restroom Trailers at PAMT

Date _____

By _____

Company _____

Telephone _____

Fax _____

Email _____



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REVISED SECTION I, C. OF THE RFP DOCUMENT

22-033.P THE SUPPLY OF RESTROOM TRAILERS AT PAMT
RFP DOCUMENT, SECTION I, C. - REVISED PER ADDENDUM 1

C. OBJECTIVE AND MINIMUM REQUIREMENTS

PhilaPort is seeking to purchase restroom trailers for our Packer Avenue Marine Terminal (“PAMT”), located at 3301 S. Columbus Blvd., Philadelphia, PA 19148.

For design purposes, assume workforce is comprised of approximately one-third female workers.

Station 1: Security Gate

- One unisex ADA compliant stall
- One dual-gender unit with the ability to accommodate approximately one-hundred (100) employees each day
- Dual-gender unit must be proportionately designed to accommodate the make-up of the workforce
- Men’s stalls must contain a proportionate number of toilets and urinals

Station 2: Siren Pole Area

- One unisex ADA compliant stall
- One dual-gender unit with the ability to accommodate approximately fifty (50) employees each day
- Dual-gender unit must be proportionately designed to accommodate the make-up of the workforce
- Men’s stalls must contain a proportionate number of toilets and urinals

Restroom trailers must meet the minimum requirements listed below in order to be considered for an award:

Minimum Requirements for both Station 1 and Station 2:

- Must include air conditioning and heated options (to be reflected in price)
- Vendor to include deliver (F.O.B. Destination)
- Vendor to include F&I tie downs, F&I skirting, F&I stairs, and ADA ramps
- Direct to Sewer with full flush toilets
- Include rubber flooring (or other material for industrial use)
- Diamond plate wainscoting (or other material for industrial use)
- Water lines must be within insulated portion of the unit to prevent freezing



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**REVISED APPENDIX C - MINIMUM
REQUIREMENTS INFORMATION FORM
(TO BE SUBMITTED WITH PROPOSAL)**

22-033.P RFP FOR SUPPLY OF RESTROOM TRAILERS AT PAMT
 MINIMUM REQUIREMENTS INFORMATION
 REVISED PER ADDENDUM 1

MINIMUM REQUIREMENT	MEETS REQUIREMENT (YES/NO)	DESCRIBE HOW OFFEROR WILL MEET THIS CRITERION
1 Air Conditioned/Heated Units - Pass/Fail		
2 Provide Tie Downs, Skirting, Stairs, and ADA compliant ramps - Pass/Fail		
3 Ability to Operate in Temperatures Below Freezing - Pass/Fail		
4 Hot Water for Hand Washing - Pass/Fail		
5 Spring Valve Type Sink Valves - Pass/Fail		
6 Spring Valve Type Flush Urinals - Pass/Fail		

7 Tank Type Toilets - Pass/Fail		
8 Ability to Go Direct to Sewer with No Holding Tanks - Pass/Fail		
9 Direct 1" Water Connection - Pass/Fail		
10 Flooring for Industrial Use - Pass/Fail		
11 Wall Panels/Covering for Industrial Use - Pass/Fail		
12 Water lines must be within insulated portion of the unit to prevent freezing - Pass/Fail		